

FDDI

A-10-A, Sector – 24, Noida – 201 301

**F.No. FDDI/Noida/Trng/2016
23.06.2017**

NOTICE

As per the attendance policy mentioned in the Student Handbook “All students enrolled to the course are required to attend all classroom sessions, practical sessions and test series except under the most unavoidable circumstances. To be eligible for appearing in the semester examinations, a student must maintain minimum of 80% attendance of the total classes actually held in a particular semester.”

It was observed that some of the students were either unable to attend the classes due to delay in submission of fee or their attendance was not recorded due to non submission of fees. Keeping said fact in view Management FDDI has decided to condone 15% attendance in the previous semester.

Please be informed that any student with less than 65% attendance in a course during previous semester i.e. January 2017 to June 2017, in lectures, and practical taken together (as applicable) will not be allowed to sit for the End Semester Mewar University Examination commencing from 27th June 2017.

All the students who have less than requisite attendance are advised to attend extra classes to make up their attendance for the previous semester. Defaulter's student may contact their respective HODs for the information regarding extra classes.

Sandeep Bhatia
D.G.M. (Training)