## RIGHT TO INFORMATION ACT, 2005 MANUAL UNDER SECTION 4 (1) (b) of the Act

## 1. THE PARTICULARS OF ITS ORGANIZATION, FUNCTIONS AND DUTIES

Footwear Design and Development Institute (FDDI), which is well acclaimed globally, was set-up by the Ministry of Commerce and Industry, Government of India in the year 1986 with a objective to provide skilled manpower to the Footwear and Allied Industries.

The Institute was given the status of 'Institution of National Importance' through FDDI Act, 2017. It has 12 campuses located at Noida, Fursatganj, Chennai, Kolkata, Rohtak, Chhindwara, Guna, Jodhpur, Ankleshwar, Banur, Patna and Hyderabad.

### **FUNCTIONS AND DUTIES:**

### Training and Education:

Footwear Design & Development Institute (FDDI) an "Institution of National Importance" (INI) as per FDDI Act, 2017 is a premier academic and training institution dedicated to the development and growth of the Footwear & Product, Leather Products, Retail and Fashion Merchandise and Fashion Design sectors. We have been bridging the skill gap in the industry as an INI by imparting quality education in the said areas.

## Consultancy Services (Domestic & International):

FDDI provides consultancy for development of quality systems at both domestic and international levels to the Footwear, Leather and allied industry, Leather Goods and Life Style products.

## Testing Services (Physical and Chemical Testing):

The International Testing Center is a state-of-the-art facility established under German collaboration with the PFI Germany and with Bally, Switzerland.

One ITC is in North India (Noida) & other in South India (Chennai) accredited by Shoe and Allied Trades Research Association (SATRA), United Kingdom.

All the technicians are accredited by SATRA for performing more than 60 test method. Our institute is also having SATRA GOLD membership.

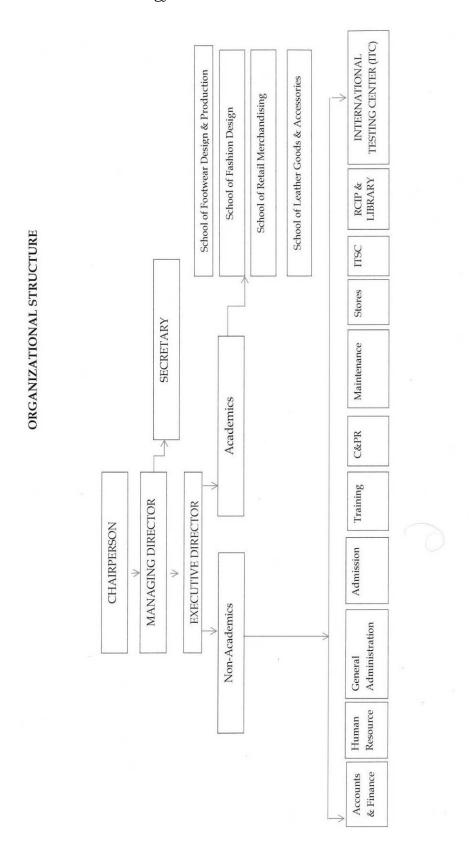
The centre specializes in testing of leather, leather products, footwear (Safety, Fashion and Sports), footwear components, textile products & plastics. These labs provide testing services to leading brands like REEBOK, NIKE, ADIDAS, PUMA, FILA, BATA, Liberty, Red Chief, Khadim, Paragon, Super House, Sketchers and many more.

## Support Services for Design, Quality and Productivity Improvement:

Apart from imparting quality education, FDDI also provides support services for improvement in the areas of footwear design with a focus to improve on areas like quality and productivity.

## **Research and Development:**

FDDI has developed customized solutions for its various clients in the area of Footwear Technology.



### 2. THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES

- (i) Powers and duties of officers and employees are governed by the Delegation of Administrative and Financial powers as authorized by Governing Council.
- (ii) The Duties and responsibilities of respective functionaries are contained in General Service Rules and FDDI Act 2017.

## 3. THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

(i) Process of decision making

Managing Director Secretary Executive Director

(ii) Final decision making authority

Governing Council, Senate & Managing Director-FDDI.

(iii) Related provisions, acts, rules etc.

Provisions under the FDDI Act 2017, Statutes, Ordinance.

(iv) Time limit for taking a decisions, if any

As prescribed under relevant rules failing that case to case basis.

(v) Channel of supervision and accountability

As per Organizational Structure.

In order to make the decision making process objective, transparent and participatory, the following Internal Standing Committees are in existence at H.O. as well campuses.

- Anti Ragging Squad;
- ➤ Anti Ragging Committee;
- ➤ Tender Committee and Local Purchase Committee;
- Mess Committee;
- हिन्दी राजभाषा विभाग:
- ➤ Cultural & Sports Committee;
- Disciplinary Committee;
- ➤ Grievance Redressal Committee (Grievance Cell);
- ➤ Committee for Redressal of Grievance pertaining to Schedule Castes and Schedule Tribes (Prevention of Atrocities) Act, 1989;
- ➤ Internal Complaint Committee (ICC)/ Women Cell.

#### 4. THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS

- (i) Nature of functions/ services offered: Teaching, Research, Consultancy, Testing.
- (ii) Norms/ standards for functions/ service delivery: As prescribed in Manuals & Regulation Issued
- (iii) Process by which these services can be accessed: By visiting the website www.fddiindia.com, by submission of application as may be prescribed under extant rules.
  - (iv) Time-limit for achieving the targets: As prescribed under extant rules.

# 5. THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

- (i) Title and nature of the record/ manual /instruction: Personnel Records, Proceedings of various meeting, Manual and Annual Financial Statements and Accounts.
- (ii) List of Rules, regulations, instructions manuals and records: Provisions under the FDDI Act 2017, Statutes, Ordinance.
- (iii) Acts/ Rules manuals etc.: As per FDDI Act 2017

## 6. A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL

GSR of FDDI, Service records of employees, accounts records, documents related to academics and the documents related to consultancy & projects.

### 7. INFORMATION RELATED TO PROCUREMENT

All the procurement at FDDI are being done as per GFR 2017 and its amendments there on. FDDI also has its own e-Procurement portal <a href="https://fddiindia.eproc.in">https://fddiindia.eproc.in</a> where all the e-tenders are floated. The copy of the same is also published at CPPP portal as per GFR 2017.

8. PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OF IMPLEMENTATION.

One can meet the Managing Director-FDDI as well the Executive Director of the respective campus between 9:30 AM to 5:30 PM (on all working days).

9. A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.

## List of Governing Council (GC) Members

S1. No.	In the Committee as	Name	Email Address
	Chairperson	Mr. Ashish Dikshit	ashish.dikshit@abfrl.adity
1	(Nominated by Central	Managing Director, Aditya Birla	abirla.com
	Government)	Fashion and Retail Ltd	
2	Member	Managing Director,	md@fddiindia.com
4	(ex officio)	FDDI	mualdallida.com
	Member	Additional Secretary/Joint Secretary	as-dpiit@gov.in
3	(ex officio)	(in-charge of Leather and	
		Footwear Division) in DPIIT	
	Member	Additional Secretary/Joint Secretary	aaggarwal@nic in
4	(ex officio)	(in-charge of EPLSG Division) in	aaggarwal@nic.in
	(ex officio)	DOC	
5	Member	Director/Deputy Secretary	rao.cs@nic.in
3	(ex officio)	Finance Wing, DPIIT	rao.cs@mc.m
		Mr. Shantanu Mitra	
	Member	Sr. Economic Advisor, Ministry	
6	(ex officio)	of Skill Development and	santanu.mitra@nic.in
	1	Entrepreneurship (MSDE)	
	Member	Shri Sanjay Leekha	chairman@cleindia.com
7	(Nominated by Central	Chairman, Council for Leather	chairman@cle.co.in
	Government)	Export (CLE)	
	Member	Mr. Motilal Sethi	motilalsethi@saroj.com;
8	(Nominated by Central	President, Indian Leather	motilalsethi@gmail.com
0	Government)	Garments Association (ILGA)	
	dovernment		
	Member	Mr. Sanjay Gupta	sanjaygupta@sandeeprubb
9	(Nominated by Central	President, Indian Footwear	er.in
	Government)	Components Manufacturers	<u> </u>
	,	Association(IFCOMA)	
		<b>Mr. Gautam Nair</b> Chairman, Confederation of	
	Member	Indian Industry (CII), National	gautam.nair@matrixclothi
10	(Nominated by Central	Committee on Footwear &	ng.in
	Government)	Leather Products and CEO,	
	·	Tangerine Designs Pvt. Ltd	
	Mombor	<u> </u>	
11	Member (Nominated by Central	<b>Prof. Dr. Shinju Mahajan</b> National Institute of Fashion	shinju.mahajan@nift.ac.in
11	Government)	Technology (NIFT) New Delhi	
	Member	Shri Praveen Nahar	
12	(Nominated by Central	Director, NID, Ahmedabad	<u>pnahar@nid.edu</u>
- <b>-</b>	Government)		
	Member	Mr. K J Shreeram	
13	(Nominated by Central	Director, Central Leather	director@clri.res.in
13	Government)	Research Institute (CLRI),	
	,	Chennai	
	Member	Prof. Sumer Singh	sumer@design.iitd.ac.in
14	(Nominated by Central	Department of Design, IIT Delhi	Sumorwacoigninuacini
	Government)		
	Member	Dr. M Kannadhasan	mkdhasan@iimraipur.ac.i
15	(Nominated by Central	Professor, IIM, Raipur	<u>n</u>
	Government)		mkdhasan76@gmail.com

List of Senate Members (For two years i.e. from 24.03.2023-23.03.2025) (As per Office Order dt. 24.03.2023 vide Ref.No.:FDDI/HO/Senate/ $2^{nd}$  Re-Constitution/2023)

Sr. No.	NAME	DESIGNATION	Status in Senate	Clause
1	Shri Arun Kumar Sinha	Managing Director, FDDI	Chairperson	Clause 13(a) of the FDDI ACT 2017
2	Shri Pankaj Kumar Sinha	Secretary, FDDI	Ex Officio	Clause 13(b) of the FDDI ACT 2017
3	Ms. Pragya Singh	Executive Director, FDDI Banur	Ex Officio	Clause 13(c) of the FDDI ACT 2017
4	Mr. Sunil Kumar Ullattuthodiyl	Executive Director, FDDI Kolkata	Ex Officio	Clause 13(c) of the FDDI ACT 2017
5	Executive Directors	All Institute's Campuses	Ex Officio	Clause 13(c) of the FDDI ACT 2017
6	Dr. Monika Gupta	Professor, Fashion Design Department, National Institute of Fashion Technology, New Delhi	Member	Clause 13(e) of the FDDI ACT 2017
7	Dr. Pankaj Priya	Professor, Marketing & Retail Management, Birla Institute of Management Technology, Greater Noida	Member	Clause 13(e) of the FDDI ACT 2017
8	Dr. Shriram Hegde	Sr. System Programmer /Manager(SG), (Professor Grade), Department of Applied Mechanics, Indian Institute of Technology, Delhi	Member	Clause 13(e) of the FDDI ACT 2017
9	Mr. Abdul Tawwab	Director, ATK Designs, Noida	Member	Clause 13(f) of the FDDI ACT 2017
10	Mr. Neeraj Sharma	Head of School of Footwear Design & Production/ Chief Faculty	Member	Clause 13(g) of the FDDI ACT 2017
11	Ms. Shweta Saini	Head of School of Retail & Fashion Merchandise / Sr. Consultant	Member	Clause 13(g) of the FDDI ACT 2017
12	Mr. Anoop Singh Rana	Head of School of LGAD/ Sr. Faculty, Grade -I	Member	Clause 13(g) of the FDDI ACT 2017
13	Dr. Krishi Sarin	Head of School of Fashion Design/ Jr. Consultant	Member	Clause 13(g) of the FDDI ACT 2017
14	Ms. Renu Sharma	Consultant, Retail, Noida	Member	Clause 13(g) of the FDDI ACT 2017
15	Mr. Sandeep Singh Bhatia	DGM/ HOD, SA & ED, Noida	Member	Clause 13(g) of the FDDI ACT 2017
16	Dr. Pradeep Mandal	Sr. Faculty, Fashion Design, C.I. Chhindwara campus	Member	Clause 13(g) of the FDDI ACT 2017
17	Ms. Sarika Tandon	Sr. Manager, Promotions & Admissions, Noida	Member	Clause 13(g) of the FDDI ACT 2017
18	Mr. Abdul Rahuman	Sr. Faculty, Grade- II, Footwear, Hyderabad	Member	Clause 13(g) of the FDDI ACT 2017
19	Mr. Himanshu Baluni	Faculty, LGAD, Noida	Member	Clause 13(g) of the FDDI ACT 2017

## List of campus Grievance Officers as per Office Order vide Ref. No.: FDDI/HO/HR/Officer-Grievance/2023 dt. 13.03.2023

In pursuance to the launch of "FDDI Grievance Redress and Monitoring System (FGRAMS)" for FDDI Students and Staff, Mr. Sandeep Singh Bhatia (00135), DGM (Student Affairs & Examinations Department) is hereby assigned the role of nodal officer for students related matters and Ms. Pooja Panwar (00937), Faculty (Human Resource-Head Office) is hereby assigned the role of Nodal officer for employees related matters in addition to their existing roles and responsibilities.

They will be responsible for receiving and forwarding the grievances to the concern campus grievance officers and ensure the reply of the grievance shall be provided in the timeline defined i.e within 30 days from the date of grievance.

The below mentioned employees are hereby given the role of campus Grievance Officers for student and employee related matters of FDDI-HO/Noida Campus and other FDDI Campuses respectively:-

S. No.	Campus	Name of Campus Grievance Officers for Student Matters (as per office order dated:04.02.2022)	Name of Campus Grievance Officer for Employee Matters
01	Noida	Mr. Suresh Kumar Arya (00175), Dy. Manager (SA&E)	Mr. Vivek Kumar Kushwah (01078), Assistant Manager (HO- HR)
02	Ankleshwar	Mr. Mansingh Dehariya,(00633), Assistant Manager (ITSC)	Mr. Mohamad Adil (01077), Assistant Manager (Admin.)
03	Banur	Mr. Rajeev Srivastava (00919), Sr. Assistant (SA&E)	Mr. Mahesh Kant Prakash (01084), Assistant Manager (Admin.)
04	Chennai		Mr. Gowthaman M (00181), Assistant Manager (Admin.)
05	Chhindwara	Mr. Ashish Wankhede (00819), Assistant Manager (SA&E)	Mr. Sourav Dutta (00179), Assistant Manager (Admin.)
06	Fursatganj	Mr. Nalin Pandey (00470), Assistant Manager (SA&E)	Ms. Shikha Srivastava (00424), Assistant Manager (C&PR)
07	Jodhpur		Ms. Nidhi Sharma (00911), Assistant Manager (C&PR)
08	Rohtak	Mr. Sandeep Kumar (00522), Assistant Manager (SA&E)	Mr. Sachin Deshwal (00875), System Assistant (ITSC)
09	Guna	Mr. Jitender Gupta (00169), Jr. Consultant (Footwear)	Mr. Rahul Kumar Pandey (00487), Sr. Faculty (Footwear)
10	Patna	Ms. Rupa Shree (00921), Assistant Manager (C&PR)	Mr. Ravi Prakash (00511), Assistant Manager (ITSC)
11	Kolkata	Mr. Rinsten Dorjee Yolmo (01068), Sr. Faculty (LGAD)	Ms. Ishita Saha (01080), Assistant Manager (Admin.)
12	Hyderabad		Mr. Amit Puri Goswami (00295), Dy. Manager (Admin. & Pers)

### 10. A DIRECTORY OF ITS OFFICERS

O., N	T 4:	Executive Dire	ector (ED)/Center in C	Charge (CI)/Officer
Sr. No.	Location	Name	Phone No.	E-mail id
1.	Banur	Ms. Pragya Singh, ED	9463312318	edchandigarh@fddiindia.com
2.	Kolkata	Mr. Sunil Kumar Ullattuthodiyl, ED	9048790781	edkolkata@fddiindia.com
3.	Patna	Mr. Sanjeev Mishra, CI	9910286739	sanjeevmishra@fddiindia.com
4.	Fursatganj	Mr. Varun Gupta, CI	7310108020	VARUN@FDDIINDIA.COM
5.	Jodhpur	Mr. Ganpat Lal Lakhara, Officer	9928077745	ganpat@fddiindia.com
6.	Guna	Mr. Jitender Gupta, CI	9935496265	JITENDER@FDDIINDIA.COM
7.	Rohtak	Mr. Shyam Kumar Katiyar, CI	9811716759	SHYAM@FDDIINDIA.COM
8.	Ankleshwar	Mr. Rajesh Parashar, CI	8959236788	rajesh.parashar@fddiindia.co m
9.	Chhindwara	Mr. Pradeep Mandal, CI	9418718246	pradeep@fddiindia.com
10.	Chennai	Mr. K. Dinesh Kumar, CI	8015099716	dineshkumar@fddiindia.com
11.	Hyderabad	Mr. Deepak Choudhary, CI	9868333122	DEEPAK@FDDIINDIA.COM
12.	Noida	Mr. Rajeev Chitkara/ Mr. Narendra Pathak (Campus coordinators)	9910014788 / 9873979200	chitkara@fddiindia.com pathak@fddiindia.com

# 11. THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENT MADE

Details of monthly remuneration which is given as per the GSR of FDDI and is received by each of its employees at various designations is available in office records in Head Office and Centres.

# 12. THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE

FY	Income	Expenditure	Profit
2021-22	Rs. 57.70 Crores	Rs. 53.55 Crores	Rs. 4.15 Crores

# 13. MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES.

FDDI does not have any subsidy programme. However, it is Implementing agency of the Integrated Development of Leather Sector (IDLS) Scheme of Department for Promotion of Industry and Internal Trade (DPIIT), Government of India.

The scheme is executed in online mode where a dashboard has been created for different stakeholder viz the Applicant units, The PIU's, and The DPIIT.

The online portal can be used through a common URL idls.fddiindia.com where Units can submit the application, PIU's undertake appraisal and update the application and submit the appraised application to DPIIT for final approval of IDLS grant by the Steering Committee. Till 31st of March 2021, 317 different applicant unit across India availed the benefit of the scheme.

# 14. SUO MOTU DISCLOSURE OF OFFICIAL TOURS OF MANAGING DIRECTOR (MD) OF FDDI SINCE APRIL 2019

Sr. No.	Details of Domestic Visit	Details of International Visit
1.	Mumbai for Election Duty from 21st May 2019 to 24th May 2019 Expenses Rs. 28910/-	
2.	Chennai for Election Duty from 13 <sup>th</sup> February 2021 to 05 <sup>th</sup> May 2021 Expenses Rs. 143953/-	
3.	Hyderabad from 27th October to 30th October to organize Seminar "A talk on Digitalization, Innovation and Entrepreneurship: Pillars of Indian economic growth" and Hyderabad Campus Convocation.  Expenses Rs. 40,173/-	11 <sup>th</sup> October 2022 to 14 <sup>th</sup> October 2022
4.	National Rubber Conference 2023, Kolkata from 3 <sup>rd</sup> January 2023 to 6 <sup>th</sup> January 2023 All expenses borne by National Rubber Conference (NRC)	
5.	India International Leather Fair, Chennai 2023 on 31st January to 3rd February 2023. All expanses borne by Leather Sector Skill Council (LSSC)	

# 15. THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

Information may be sought from the respective campus of FDDI pertaining to Teaching, Research, Consultancy, Testing between 9:30 AM to 5:30 PM (on all working days).

## 16. INTERNAL COMPLAINT COMMITTEE (ICC)/ WOMEN CELL

Constitution of Internal Complaints Committees under sexual harassment of women at work place under (prevention, prohibition and redressal act, 2013) is functional at FDDI.

Sr. No.	FDDI	Internal Complaint Committee (ICC)
	Campus	
1.	HO/ Noida	Presiding Officer – Ms. Shweta Saini (Emp. Code- 00193), Sr. Consultant (Retail). Member (Convener) — Ms. Sarika Tondon (Emp. Code
		- 01076), Sr. Manager (Admissions & Promotions)  Member - Ms. Pooja Panwar (Emp Code - 00937),
		Faculty (HO-HR)
		<b>Member</b> – Mr. Himanshu Baluni (Emp Code - 01061), Faculty (LGAD)
		<b>External Member-</b> Ms. Zeenat Malick, Advocate "National Investigation Agency – Public Prosecutor".
2.	Banur	<b>Presiding Officer</b> – Ms. Alka Morolia (Emp. Code-00335), Assistant Manager (A&F).
		<b>Member (Convener) -</b> Ms. Payal Srivastava (Emp. Code-00806 Assistant Manager (Library).
		<b>Member -</b> Mr. Mahesh Kant Prakash (Emp. Code - 01084), Assistant Manager (Admin).
		<b>External Member-</b> Ms. Mamta Sharma, Advisory Board Member of "Care for Autism Foundation".
3.	Chennai	Presiding Officer - Ms. Shabrin Farahana. G ((Emp Code-00759), Sr. Faculty (FD)
		Member (Convener) - Ms. Priyadarshini. R (Emp Code-
		01013), Sr. Faculty (FT)  Member- Mr. T. Anil (Emp Code- 00401), Assistant
		Manager (A & F) Member <b>External Member-</b> Ms. M.K. Aseena, Advocate
4.	Chhindwara	<b>Presiding Officer</b> – Ms. Harshita Chourasia (Emp Code-00561), Assistant Manager (A&F)
		<b>Member (Convener)</b> - Ms. Beena Yadav (Emp Code-00816), Assistant Manager (Library)
		<b>Member-</b> Mr. Manoj Kumar Sharma (Emp Code-00644), Assistant Manager (C & PR)
		<b>External Member-</b> Ms. Saavi Srivastava, Triveni NGO,
5.	Rohtak	<b>Presiding Officer</b> –Ms. Harpreet Kaur Saran (Emp Code -01049), Sr. Faculty (Fashion Design)
		Member (Convener)- Dr. Sarita Devi (Emp Code-
		01048), Jr. Faculty (Fashion Design)
		<b>Member-</b> Ms. Deepak Sahni (Emp Code- 00315), Dy. Manager (ITSC)
		<b>External Member-</b> Ms. Pallavi Handa, President (Dream Makers - NGO)
6.	Kolkata	Presiding Officer – Ms. Anita Ray (Emp Code- 00753),
		Sr. Faculty (Fashion Design)  Member (Convener) Ms. Ishita Saha (Emp. Code
		<b>Member (Convener)</b> - Ms. Ishita Saha (Emp Code-01080), Assistant Manager (Admin)

	T	Monthon Mr. Drivento Mitro (France Code 00065) OCC.
		<b>Member-</b> Ms. Priyanka Mitra (Emp Code- 00365), Office
		Assistant
		Member- Mr. Prashanta Kumar Nanda (Emp Code-
		00277), Sr. Faculty (Footwear)
		External Member- Ms. Shakuntala Chanda, Managing
		Trustee, Footsteps Foundation
7.	Fursatganj	<b>Presiding Officer</b> – Garima Kakkar (Emp Code- 00870),
		Sr. Faculty
		<b>Member (Convener)</b> - Ms. Richa Arora, (Emp Code-
		00895), Associate Faculty
		<b>Member-</b> Mr. Nalin Pandey (Emp Code- 00470),
		Assistant Manager
		<b>External Member-</b> Ms. Smriti Yadav, Associate
		Professor, NIFT
8.	Jodhpur,	<b>Presiding Officer</b> - Ms. Nidhi Sharma (Emp Code-
	Ankleshwar	00911), Assistant Manager (C &PR)
	& Guna	<b>Member (Convener)</b> - Mr. Mahesh Kumar (Emp Code-
		00797), Faculty (Footwear)
	(ICC of	<b>Member-</b> Ms. Varsha Monica Samuel, (Emp Code-
	Jodhpur	00905), Faculty (FD)
	shall look	<b>External Member-</b> Ms. Kiran Tripathi, Secretary, Shri
		Jagat Kalyan Shikshan Sansthan, Jodhpur
	after Guna	
	and	
	Ankleshwar	
	also)	
9.	Patna	<b>Presiding Officer</b> – Ms. Shaifali Verma (Emp Code
		01025), Sr. Faculty (Fashion Design)
		Member (Convener)- Ms. Rupa Shree (Emp Code-
		00921), Asst. Manager (C & PR)
		<b>Member-</b> Ravi Prakash (00511), Assistant Manager
		(ITSC)
		External Member- Anju Sinha, Program Manager,
		Gramin & Nagar Vikas Parishad
10.	Hyderabad	Presiding Officer - Ms. Ruchi Singh (Emp. Code-
		00896), Faculty (LGAD)
		Member (Convener) - Mr. Abdul Rahuman M, (Emp
		CodE- 00841), Jr. Faculty (Footwear)
		<b>Member-</b> Dr. Anupriya Singh (Emp. Code - 01046), Jr.
		Faculty (Fashion Design)
		<b>External Member-</b> Ms. Balendu Rashmi, Member-
	ı	Rubaroo, NGO Hyderabad

# 17. THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS. (SECTION 4(1)(B)(XVI) OF RTI ACT, 2005)

The Names, Designation and Particulars of First Appellate Authorities (FAA) & Central Public Information Officers (CPIO) of FDDI for its Administrative Offices.

LIST	OF FIRST APPE		Y (FAA) AND CENTRAL PUB 10)-ALL CAMPUSES	LIC INFORMATION OFFICE	R	CONTACT TIMINGS
s.no	CAMPUS	FAA	FAA Contact Details	CPIO	CPIO Contact Details	
1	Banur			Mr. Sandeep Kumar Ganjay (01026), Sr.Faculty, Fashion Design	Sandeepguide@fdd iindia.com 9914510299	
2	Kolkata			Mr. Abhijit Ray (00332), Sr. Faculty, Fashion Design	abhijit.ray@fddiin dia.com 9830718936	
3	Ankleshwar			Mr. Rajesh Parashar (00673), Sr. Faculty/Centre In-Charge, Footwear	rajesh.parashar@f ddiindia.com 8959236788	
4	Chennai	Mr. Pankaj Kumar Sinha, Secretary, FDDI	secretary@fddiindia.com 9560022074	Mr. K. Dinesh Kumar (01037), Sr. Faculty/ Centre In-Charge, Footwear	dineshkumar@fddi india.com 8015099716	
5	Chhindwara			Mr. Pradeep Mandal (01003), Sr. Faculty/Centre In- Charge, Fashion Design	pradeep@fddiindia .com 9418718246	9:30 AM-
6	Fursatganj			Mr. Varun Gupta (00422), Jr. Consultant/Centre In- Charge, Footwear	varun@fddiindia.c om 8601835999	5:30 PM

7	Guna	Mr. Jitender Gupta (00169), Jr. Consultant/Centre In- Charge, Footwear	jitender@fddiindia. com 9935496265
8	Hyderabad	Mr. Deepak Choudhary (00055), Consultant/Centre In- Charge, Footwear	deepak@fddiindia. com 9868333122
9	Jodhpur	Mr. Ganpat Lal Lakhara (00453), Dy. Manager, ITSC	ganpat@fddiindia. com 9928077745
10	Patna	Mr. Sanjeev Kumar Mishra (00156), Sr. Faculty/Centre In-Charge, Footwear	sanjeevmishra@fd diindia.com 9910286739
11	Rohtak	Mr. Shyam Kumar Katiyar (00704), Sr. Faculty/Centre In-Charge, Footwear	shyam@fddiindia.c om 9811716759
12	Noida	Ms. Hemlata Sardana (00001), Dy. Manager, SA&E	hemlata@fddiindia .com 9971130222
13	PSDP	Mr. Manoj Agrawal, Sr. Manager (Admin & Pers.)	manoj.a@fddiindia .com 0120-4500480

## 18. ANNUAL REPORT

The Annual Report of FDDI being published every year in English & Hindi, is available at <a href="https://www.fddiindia.com/annual-reports.php">https://www.fddiindia.com/annual-reports.php</a>

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