

Policy Document
Revised Policy for Re-do Examination

Clause 6(D) – Re-do Examination Policy

As per point no. 6(D) of the Student's Handbook issued to the students of 2023 & 2024 batch available on ERP:

"Re-do examination will be scheduled after completion of the even semester of the particular academic year and student shall be provided only one chance to appear in the re-do examination for any course/subject to clear their backlog."

It has been observed that some students are unable to appear in the re-do examination due to medical exigencies or other genuine reasons beyond their control, as a result of which they are not promoted to the next academic year and are required to repeat the year.

In view of this, a change in the said policy is recommended below to safeguard the interests of such students:

Revised Clause 6(D)

"Re-do examinations will be scheduled after the completion of the even semester of the respective academic year. Students shall be provided only one opportunity to appear in the re-do examination for any course/subject to clear their backlog.

In case a student is unable to appear in the scheduled re-do examination due to a certified medical exigency or other genuine reasons beyond their control, the student shall submit a written request in this regard to the concerned Executive Director, duly supported by documentary evidence, on or before the commencement of the scheduled re-do examination.

The Executive Director shall forward such cases, along with his/her recommendations, for the consideration of the Managing Director.

On approval of the Managing Director, one additional opportunity may be granted to the concerned student to appear in the re-do examination. This additional attempt must be availed within the same academic session, preferably before the commencement of the next academic year".