

ADVERTISEMENT FOR HIRING OF CONSULTANT – PLACEMENT

Footwear Design & Development Institute popularly known as FDDI, working under the aegis of the Ministry of Commerce & Industry, Govt. of India. FDDI invites applications from qualified and experienced professionals for the position of Consultant – Placement at its Head Office, Noida. The following are the criteria and terms and conditions for the selection of the candidates:

1. Eligibility Criteria:

- Educational Qualification: Postgraduate in Management/Marketing/HR/Business Development or equivalent from a recognized institute (FDDI, NIFT, IIM, IIT or similar premier institution).
- Experience: Minimum 08 years of professional experience in placements, corporate relations, industry outreach, or student career services in reputed institutions/organizations.
- Desirable Experience: International placement linkages, industry collaboration, internship management, and alumni-driven recruitment.

2. Key Responsibilities:

- Develop placement strategy and industry outreach plan for FDDI.
- Strengthen partnerships with leading footwear, fashion, retail, and design companies (domestic & international).
- Organize placement events, job fairs, and industry interaction programs.
- Facilitate internships, live projects, and global exposure opportunities for students.
- Create digital placement brochures, employer networks, and CRM-based tracking.
- Leverage alumni networks for placement opportunities and mentorship.

3. Compensation:

Consolidated payment, negotiable based on last CTC and experience. Increment per annum also negotiable.

4. Period of Engagement:

Initially for a period of one year, extendable based on performance and requirement.

5. Functional Responsibility:

The Consultant shall report to the Managing Director or as directed by the MD.

6. Age Limit:

Candidate should be below 58 years of age as on the date of application.

7. Method of Selection:

The selection of candidates shall be through interview.

8. Travelling Allowance & Daily Allowance:

The Consultant, if required, may undertake domestic tours subject to approval of the competent authority. The entitlements for the tour shall be as per the E7 level of FDDI policy.

9. Application Process:

Interested candidates may apply in the prescribed format annexed herewith, attaching copies of relevant supporting documents (self-attested and scanned) regarding qualification, experience, and age proof to email – jobs@fddiindia.com.

The last date of submission of application in the prescribed format along with CV shall be 10 days from the date of publication of this advertisement on the website.

Incomplete applications and those not in proper format will not be considered. Only shortlisted candidates will be invited for the interview.