



Advertisement Notice

FDDIP / HR / Advt./2026/ 01

Date: 25.05.2026

ADVERTISEMENT FOR ENGAGEMENT OF JUNIOR FACULTY ON AD-HOC BASIS

Footwear Design & Development Institute (FDDI), an Institution of National Importance under the aegis of the Ministry of Commerce and Industry, invites applications from eligible and qualified professionals for engagement as **Junior Faculty on Ad-hoc Basis** at FDDI Patna Campus in the following Schools:

- **Fashion Design (FD)**
- **Retail & Fashion Merchandise (RFM)**

The engagement is on Ad-hoc basis with fixed consolidated pay and intended to meet immediate academic requirements of the Institute.

1. Eligibility Criteria

- Qualification, experience, and age criteria for the post of Junior Faculty shall be as per the vacancy details attached separately.

2. Tenure of Engagement & Remuneration

- The initial tenure of engagement shall be **up to six (06) months**.
- Based on institutional requirements and satisfactory performance, the tenure may be extended for a further period of up to six (06) months.
- Consolidated remuneration of **Rs.50, 000/- per month**.

Additional Terms:

- In case of engagement for part of a month, remuneration shall be paid on a pro-rata basis considering a 30-day month.
- Ad-hoc appointees shall be entitled to:
 - **Two Casual Leaves per month**, with carry-forward permitted within the current engagement period only.
 - Unutilized Casual Leave shall lapse on completion of the engagement period.
- No Earned Leave, Leave Encashment, HRA, LTC, Medical or any other benefits shall be admissible.
- Temporary hostel/house accommodation may be provided subject to availability and payment of prescribed charges. Such accommodation must be vacated within 15 days from the date of discontinuation of engagement.
- FDDI attendance rules and official travel entitlement norms applicable to the respective level shall apply.

3. Duties and Responsibilities

The selected candidates shall be required to:

- Conduct academic sessions and assist in teaching-learning activities.
- Assist in student evaluation, project assessment, assignments, and academic coordination.
- Perform duties assigned by the Head of Department/Executive Director from time to time in the interest of the Institute.
- Ensure compliance with all academic and administrative policies of FDDI.

4. Attendance and Discipline

- The normal working schedule shall generally be **five (05) days a week**.
- However, candidates may be required to work on weekends/holidays for institutional requirements, for which compensatory off may be granted as per institutional norms.
- Faculty members shall:
 - Ensure maximum student attendance in assigned classes.
 - Maintain discipline and professional conduct in classrooms and campus activities.
 - Submit attendance reports regularly through ERP.
 - Participate in departmental meetings, reviews, and disciplinary proceedings as required.

5. Performance Review

Performance shall be periodically reviewed by the management based on:

- Student feedback
- Class observations
- Academic contribution
- Compliance with institutional responsibilities

The review record shall be considered at the time of extension/re-engagement.

6. Age Limit

Age criteria shall be applicable as per the attached vacancy details.

7. Method of Selection

Selection shall be made through **Interview** only.

8. Application Procedure

Interested candidates are required to:

1. Fill up the attached application form with all details and Submit the online application through the following Google Form: [Online Application Form](#)
2. Send the hard copy of the duly filled prescribed application form along with:
 - Updated CV/Resume
 - Self-attested copies of educational qualifications
 - Experience certificates
 - Proof of age
 - Other relevant supporting documents

The Executive Director

FDDI Patna Campus
B6P Mega Industrial Park,
Amhara, Near Hero Cycle,
Bihta – 801106, Patna, Bihar

The hard copy of application to be submitted on before **15th June 2026 (Monday)**

NOTE: Incomplete applications and those not in proper format will not be considered. Only shortlisted candidates will be called for the interviews. For any queries regarding google form please email to fddi.bihta.patna@gmail.com

FOOTWEAR DESIGN AND DEVELOPMENT INSTITUTE, PATNA

Vacancy Detail for Ad-hoc Junior Faculty

| Department – School of Fashion Design | | | | | | | |
|--|--------------------|----------------|--|--|--|--|---|
| No. | Designation | Vacancy | Maximum Age | Domain | Qualification | Job Description | Experience |
| 1. | Jr. Faculty | 1 | Gen - 35yrs. OBC- 38yrs SC/ST- 40yrs PWD- 45yrs | Fiber yarns science / Pattern Making / Apparel Merchandising / Marketing / Production Management & Quality Control | Master’s Degree (min. two years duration after Graduation) in Fashion Design / Textile Design / Graphic Design / Communication Design / Apparel Design / Lifestyle Accessory Design / Knitwear Design / Leather Design / Fashion Technology / Textile & Clothing / Fashion Management with min. 55% marks from a recognized University/Institute. | Candidates should possess sound knowledge of Design Illustration, Manual Pattern Making, Marketing, Garment Merchandising, and, along with strong teaching and classroom demonstration skills. Good communication and language skills are essential. | 1. Academic and/or Industry Experience of at least One year in the field of Illustration and fiber and Yarns. Other fashion design subjects 2. Academic experience, if any, should be of teaching in UG degree or higher academic courses. |
| Department – School of Retail And Fashion Merchandise | | | | | | | |
| 2. | Jr. Faculty | 1 | Gen-35yrs. OBC-38yrs SC/ST- 40yrs PWD-45yrs | Fashion Merchandising/ Management / Retail | Master’s Degree (of min. 02 years duration after Graduation) or PG Diploma (of min. 2 years after Graduation) in Management / Retail Management / Fashion Management / Textiles & Clothing / Fabric & Apparel Science / / Fashion Technology / Apparel Merchandising / Retail Merchandising / Retail and Fashion Merchandising / with min. 55% marks from a recognized university/Institute. | Candidates should possess knowledge of Retail, Fashion Merchandising, and IT Applications in Retail, Online Retailing, and E- Commerce and along with strong teaching and classroom demonstration skills. Good communication skills are essential. | 1. Academic and/or Industry Experience of at least One year in the field of E-commerce, Fashion Merchandising / Retail Merchandising /Apparel Merchandising /Fashion Management/ IT Applications Subjects 2. Academic experience, if any, should be of teaching in UG degree or higher academic courses. |